



**Permit Center**

210 Lottie Street, Bellingham, WA 98225  
 Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: (360) 778-8382  
 Email: [permits@cob.org](mailto:permits@cob.org) Web: [www.cob.org/permits](http://www.cob.org/permits)

**Land Use Application**

Check all permits you are applying for in the boxes provided. Submit this application form, the applicable materials listed in the corresponding permit application packet(s) and application fee payment.

<input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Binding Site Plan <input type="checkbox"/> Clearing Permit <input type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Critical Area Permit <input type="checkbox"/> Minor Critical Area Permit <input checked="" type="checkbox"/> Design Review <input type="checkbox"/> Grading Permit <input type="checkbox"/> Home Occupation <input type="checkbox"/> Institutional <input type="checkbox"/> Interpretation <input type="checkbox"/> Landmark – Historic Certificate of Alteration <input type="checkbox"/> Legal Lot Determination <input type="checkbox"/> Nonconforming Use Certificate	<input type="checkbox"/> Parking Adjustment Application <input type="checkbox"/> Planned Development <input type="checkbox"/> Rezone <input checked="" type="checkbox"/> SEPA <input type="checkbox"/> Shoreline Permit <input type="checkbox"/> Shoreline Exemption <input type="checkbox"/> Short Term Rental <input type="checkbox"/> Subdivision-Short Plat/Lot Line <input type="checkbox"/> Adjustment <input checked="" type="checkbox"/> Subdivision-Preliminary Plat <input type="checkbox"/> Subdivision-Final Plat <input type="checkbox"/> Variance <input type="checkbox"/> Wireless Communication <input type="checkbox"/> Zoning Compliance Letter <input type="checkbox"/> Other: _____	<b>Office Use Only</b> Date Rcvd: _____ Case #: _____ Process Type: _____ Neighborhood: _____ Area Number: _____ Zone: _____ Pre-App. Meeting: _____ Concurrency: _____
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**Project Information**

Project Address 4185 Northwest Ave Zip Code 98226  
 Tax Assessor Parcel Number (s) 380211 449108 0000 PID 4460  
 Project Description Vogel Northwest Village - Residential Infill Toolkit Preliminary Plat - 16 lots with 19 townhouses and storm water parcel

**Applicant / Agent**

Primary Contact for Applicant

Name Sean Hegstad / Haven Design Workshop  
 Mailing Address 5828 Second Ave. Suite 101  
 City Ferndale State WA Zip Code 98248  
 Phone 360.527.2840 Email sean@haven-dw.com

**Owner (s)**

Applicant

Primary Contact for Applicant

Name Home Haven Properties Inc.  
 Mailing Address 478 E Wiser Lake Road  
 City Lynden State WA Zip Code 98264  
 Phone 360.676.5255 Email cpv844@aol.com

**Property Owner(s)**

I am the owner of the property described above or am authorized by the owner to sign and submit this application. I grant permission for the City staff and agents to enter onto the subject property at any reasonable time to consider the merits of the application and post public notice. I certify under penalty of perjury of the laws of the State of Washington that the information on this application and all information submitted herewith is true, complete and correct.

I also acknowledge that by signing this application I am the responsible party to receive all correspondence from the City regarding this project including, but not limited to, expiration notifications. If I, at any point during the review or inspection process, am no longer the Applicant for this project, it is my responsibility to update this information with the City in writing in a timely manner.

Signature by Owner/Applicant/Agent \_\_\_\_\_, Date 7/6/2022

City and State where this application is signed: Bellingham, WA  
 City State



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## **PRELIMINARY PLAT APPLICATION** (PROCESS TYPE III-B)

This application form is for a preliminary plat and preliminary cluster plat requiring a Type III-B process.

### **Pre-Application Steps:**

- Pre-Application conference or waiver. Identify permit number: PRE 2018-0058
- Pre-Application neighborhood meeting or waiver. Identify permit number: PRE 2020-0130
- Transportation concurrency certificate, if applicable. Identify permit number: CON 2019-0080

### **Application Submittal Requirements:**

- A completed Land Use Application form.
- A completed Preliminary Plat Application, including all information required by this form.
- A completed Legal Lot Application form, unless specifically waived.
- Written response to the performance criteria pursuant to BMC 23.08.030.
- Written response to the decision criteria pursuant to BMC 23.16.030.
- A completed Departure and/or Variance Application form(s), if a departure and/or variance is requested.
- SEPA Checklist, if applicable.
- Application fee payment.
- Mailing list and labels as described in the attached mailing list instructions.

### **Project Data:**

1. Name of Plat Vogel Northwest Village

2. Number of Lots 17

3. Civil Engineer information:

Name: Scott Riggins, PLA

Address: Impact Design, 5426 Barrett Road, Suite A103, Ferndale WA 98248

Phone number: 360.510.1333

Email: riggins@bold-impact.com

4. Surveyor information:

Name: Jeremy Disch, PLS, POWERTEK Surveying

Address: 5426 Barrett Road, Suite 104, Ferndale WA 98248

Phone number: 360.746.8801

Email: jdisch@powertek.net

## **Submittal Requirements:**

The submittal requirements shall be prepared and submitted in electronic format as a .pdf document that conforms to the provisions of Title 23 BMC, unless otherwise determined by the city:

- The application submittal materials required by this form.
- A vicinity map that clearly identifies the proposal in relation to the surrounding land for a distance of at least a quarter of a mile and additional area, as necessary, to show connecting streets or arterials.
- An existing conditions map prepared by a Washington State certified land surveyor or licensed engineer that includes the following :
  - Scale between 1" = 10' and 1" = 20'.
  - All parcels and ownership of those parcels within 300 feet of the preliminary plat boundaries.
  - Rights of way, including widths, name and improvements.
  - Utilities, including public and private water, sewer and stormwater mains and services.
  - Public and private easements affecting the subject site.
  - Critical areas on and affecting the site, including buffers and building setbacks.
  - Topography at 5-foot intervals.
  - Existing structures on-site and their distances to proposed and existing property lines.
  - Location and dimensions of existing on-site parking areas.
- A plat map prepared by a Washington state certified land survey or licensed engineer, that includes the following:
  - Scale between 1" = 10' and 1" = 20'.
  - Legal description of the area being subdivided.
  - Proposed lots and tracts.
  - Proposed lots that are identified and labeled as Lot 1, Lot 2, etc. and tracts as Tract A, Tract B, etc.
  - Proposed area of each lot and tract.
  - Statement for the intended purpose of each tract (i.e. stormwater, open space etc.)
  - Existing and proposed public rights of way, state highways and public open space tracts, trails and parks pursuant to BMC 23.08.030(E), (F) and (G).
  - Existing and proposed utility easements that affect the proposed preliminary plat.
  - Critical areas on and affecting the site, including buffers and building setbacks.
  - Existing structures and their distances to proposed and existing property lines.
- A street and utility service plan prepared by a Washington state licensed engineer that includes the following:
  - Scale between 1" = 10' and 1" = 20'.
  - Existing and proposed public infrastructure necessary to serve the proposed preliminary plat, including rights of way, water, sewer, stormwater, etc.
  - Existing and proposed street improvements consistent with the city of Bellingham's approved street construction details.
  - Topography at 5-foot intervals.
- A preliminary clearing and grading plan pursuant to BMC 23.08.030(C) and (D) that shows retention of natural features and existing and proposed grades of lots and public rights of way.

- Preliminary stormwater management report consistent with Chapter 15.42 BMC for proposals that will generate 5,000 square feet of new or replaced impervious surfaces.
- A plat certificate, subdivision guarantee or Title report dated within 30 days of application submittal.
- All other applications determined necessary to process the proposed preliminary plat consistent with the Bellingham Municipal Code.
- Additional material as determined by the city to review the proposal consistent with the Bellingham Municipal Code.



# Address Information Verification

I / We DOUGLAS GREENE, being duly sworn on oath, hereby certify that I have familiarized myself with the rules and regulations with respect to preparing and filing this application, that the foregoing statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief, and that the list of names and addresses of property owners within 500' of the subject is complete and correct according to the records of the Whatcom Assessor's Office as of SEPTEMBER 29, 2023. I understand that if this list does not contain accurate information as listed in the Assessor's Office, this application may be successfully challenged and result in the necessity to reapply.

Signature: *D. Greene*  
 Date: SEPTEMBER 29, 2023  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

STATE OF WASHINGTON )  
 ) SS  
 COUNTY OF WHATCOM )

SUBSCRIBED AND SWORN TO BEFORE ME THIS 28<sup>th</sup> DAY OF September, 2023.

*Alex Sorinsin*  
 Signature of Notary Public:

Alex Sorinsin  
 Name Printed

03-27-2024  
 My appointment expires



